



Ventura County Resource Conservation District

Mark Mooring, President
Mike Mobley, Vice President/Treasurer
Merrill Berge, Secretary
Kevin Cannon, Director
Tom Crocker, Director
Bill Morris, Director
Sean Anderson, Director

MINUTES Regular Meeting of the Board of Directors Wednesday, January 15, 2020

1. **CALL TO ORDER** The **January 15, 2020 Regular** meeting of the Board of Directors of the Ventura County Resource Conservation District (RCD) was called to order by President **Mooring** at 8:36 a.m., at the Ventura County Resource Conservation District Office, located at 3380 Somis Road, Somis, CA 93066, with a quorum of Directors present.

2. **ROLL CALL & INTRODUCTIONS**

Mike Mobley was absent
Bill Morris was present
Kevin Cannon was present
Tom Crocker was present
Mark Mooring was present
Merrill Berge was present
Sean Anderson was present

STAFF PRESENT:

Debra Gillis, Executive Director
Jamie Whiteford, District Scientist

3. **ADOPTION OF AGENDA** President **Mooring** presented the agenda for board approval.

On motion by Director **Cannon**, Seconded by Director **Berge**, the Board adopted the **January 15, 2020** Agenda. Motion carried 6-0.

4. **PUBLIC COMMENT** – None.

5. **REPORTS/PRESENTATIONS**

5.1. Report and discussion with RCD staff, Jamie Whiteford and Andy Spyрка, about RCD projects and upcoming opportunities.

5.2 Report by Natural Resources Conservation Service (NRCS). – Gene Peck of NRCS, reported on their open projects.

5.3 Report by Directors – None.

6. **CONSENT CALENDAR**

6.1 November 20, 2019 Minutes of the Regular Meeting.

On Motion by Director **Cannon** and Seconded by Director **Morris**, the Board approved the November 20, 2019 Minutes of the Regular Meeting. Motion carried 6-0

6.2 Financial Reports for November & December 2019.

On Motion by Director **Cannon** and Seconded by Director **Crocker**, the Board approved financial reports for November & December 2019. Motion carried 6-0.

7. **ACTION CALENDAR**

7.1 Discussion and possible action on developing next steps on the proposed expansion of the RCD of the Santa Monica Mountains into Ventura County RCD's existing service area and proposed expansion into the unincorporated areas in Ventura County.

No action taken.

7.2 Discussion and possible action on developing a Memorandum of Understanding with the RCD of the Santa Monica Mountains.

No action taken.

7.3 Discussion and possible action on accepting the 2018-2019 audited financial statements.

On Motion by Director **Crocker** and Seconded by Director **Cannon**, the Board voted to accept the 2018-2019 audited financial statements with minor changes to the MDNA. Motion carried 6-0.

7.4 Discussion and possible action on directing the Executive Director to prepare and distribute a Request for Proposals for auditing services for the fiscal years ending 2020, 2021, and 2022.

On Motion by Director **Berge** and Seconded by Director **Anderson**, the Board voted to direct the Executive Director to prepare and distribute a Request for Proposals for auditing services for fiscal years ending 2020, 2021, and 2022. Motion carried 6-0.

8. **DISCUSSION CALENDAR**

8.1 Discussion on fundraising, grants, and funding initiatives. This discussion will continue monthly.

9. **REQUEST FOR FUTURE AGENDA ITEMS BY DIRECTORS** – Accounting breakdown of each current grant program; closed session for employment evaluation of the Executive Director; position description for the Restoration Ecologist.

10. **ADJOURNMENT** - President **Mooring** adjourned the meeting at 10:12 a.m.

Respectfully submitted, Debra Gillis, Executive Director

MINUTES APPROVED: February 19, 2020

President:


Mark Mooring

Attest:


Clerk of the Board, Debra Gillis