

Resource Conservation District



RESOURCE
CONSERVATION

MINUTES Regular Meeting of the Board of Directors Wednesday, February 17, 2016

1. **CALL TO ORDER** The **February 17, 2016 Regular** meeting of the Board of Directors of the Ventura County Resource Conservation District (RCD) was called to order by President Mark **Mooring** at 8:40 a.m., at the Ventura County Resource Conservation District Office, located at 3380 Somis Road, Somis, CA 93066, with a quorum of Directors present.

2. **ROLL CALL & INTRODUCTIONS**

Mark Mooring was present
Doug Nelson was absent
Kevin Cannon was present
Mike Richardson was absent
Bud Sloan was present
Peggy Ludington was absent
Merrill Berge was present

STAFF PRESENT:

Marty Melvin, Executive Officer

3. **ADOPTION OF AGENDA** President Mooring presented the agenda for board approval. On motion by Director **Cannon**, Seconded by Director **Sloan**, the Board adopted the **February 17, 2016** Agenda. Motion carried 5-0.

4. **PUBLIC COMMENT** – None.

5. **CONSENT CALENDAR**

All items listed on the Consent Calendar are considered to be routine matters, status reports or documents covering previous District action.

5.1 The minutes of the December 16, 2015 Special Meeting were presented for approval.

Director **Ludington** wanted to add a comment she had made to the minutes. She also wanted clarification on a comment made by Director **Richardson**. As Director **Richardson** and **Ludington** were absent, this item was tabled to the next regular meeting.

5.2 January 20, 2016 Minutes

On Motion by Director **Cannon**, Seconded by Director **Sloan** the January 20, 2016 minutes were approved. Motion carried 4-0

5.3 Financial Reports for January 2016

Debra being absent, Executive Officer Melvin presented the financial report for January 2106 for approval. Director **Mooring** asked about \$50 charge from SDRMA for COI. Director **Mooring** asked that a breakout be added to budget for Special Projects Expense.

On Motion by Director **Cannon**, Seconded by **Sloan**, the Board voted to approve the January 2016 Financial Report. Motion carried 4-0.

6. ACTION CALENDAR

6.1 Discussion and possible action on reviewing and revising the 2015-2016 Annual Operating Budget

EO Melvin explained the adjustment to the Operating Budget including the County Stipend.

On motion by Director **Cannon**, Seconded by Director **Berge**, the Board voted to approve the 2015-2016 Revised Annual Operating Budget. Motion carried 4-0.

6.2 Discussion and possible action on creating an impound account

This item was tabled to the next Regular Meeting for Marty Melvin to get actual costs for the account.

On motion by Director **Berge**, Seconded by **Cannon**, the Board voted to table the motion on creating an impound account for election purposes to the next Regular Board Meeting. Motion carried 4-0.

7. REPORTS/PRESENTATIONS

7.1 Reports by Executive Officer. See hardcopy in file.

7.2 Reports by Directors – None

8. DISCUSSION CALENDAR

9. REQUEST FOR FUTURE AGENDA ITEMS BY DIRECTORS

10. ADJOURNMENT: President **Mooring** adjourned the meeting at 10:23 a.m.

Respectfully submitted, Marty Melvin, Executive Officer

MINUTES APPROVED: March 16, 2016

President:


Mark Mooring

Attest:

Executive Officer:


Marty Melvin